

Stanthorpe SHS Assessment Policy

1. An assignment planner for each year level will be issued to all students in the first week of each semester. This will show all tests and assignments which may be due for each subject. The due date for assignments will be in the form "during the week beginning Monday . . ." this allows at least a full week for submission of the item but no later than the last scheduled subject lesson in the week.
2. Students absent on that day must make arrangements to submit the assignment to the school office prior to 4.00 p.m. on that day.
3. All listed assignments must be submitted to fulfil the requirements of each subject. Failure to fulfil requirements would jeopardise the award of a level of achievement in the subject.
4. Assignments will be corrected and commented upon in writing by the teacher of the subject.
5. Extensions may be granted by the relevant Head of Department but only prior to the due date, if special circumstances exist.
6. If, in the opinion of the Principal, it is considered necessary, students who fail to complete assignment requirements may be required to undertake other assessment items which will fulfil the same objectives.
7. Parents would have to speak personally with the Principal to discuss any relevant circumstances not included above.
8. Year 12 students who miss an exam may be required to produce a medical certificate.