PURPOSE OF THE SCHEME:

Parent/carers are directly responsible for providing textbooks and other resources for their children while attending school. In recognition that these costs can be high, the school operates a Student Resource Scheme that provides for the temporary use by the student of prescribed textbooks and other resources.

The purpose of the Student Resource Scheme is to provide the parent/carer with a cost effective alternative to purchasing the prescribed textbooks and other resources. The scheme also ensures that students have consistent resources for their education, and saves the parent/carer time and money in sourcing the prescribed materials needed.

Membership of the scheme provides:

- Access to a wide range of prescribed texts, reference books and school prepared resources.
- Access to a range of equipment including, graphic and scientific calculators, class sets of texts in specialist areas, rulers, compasses, protractors etc.
- Access to School Blazer as required.
- Entry to YMCA facilities for curriculum related sports for the full year during school days.
- Photographic student ID card
- Homework Diary
- Technology Resources
- Online Database Resources
- All printed class notes excluding colour and personal photocopies

MEMBERSHIP DETAILS:

A receipt will be provided upon payment of:

**DEPOSIT**

$50.00 per student.

The deposit is carried forward each year until completion of schooling and is refundable on return of all resources borrowed, providing resources are in reasonable condition.

**HIRE FEE - 2013**

$120.00 per student per annum.

**PAYMENT METHODS**

- In person by cash, cheque or EFTPOS(Debit/Credit Card)
- Direct Deposit to school account details available on statement.
- Centrelink Deduction can be arranged through the Student Resource Scheme Office.

If financial difficulties are being experienced, alternative arrangements can be made for payment of membership.

**CARE OF BOOKS AND EQUIPMENT**

Students are responsible for the care of all books and equipment issued to them. Parents/Carers are responsible for the cost of replacing books which are lost, stolen or damaged to an extent judged to be beyond that of normal usage.

**NO WRITING PERMITTED IN BOOKS**

Students may, at times, be directed by teachers to write in their textbooks. In this case the student is to use a lead pencil only which must be erased before returning books.

**COSTS NOT COVERED BY SCHEME**

The scheme does not cover the cost of:

- Excursions,
- Pens, pencils, writing and computer paper and other stationery.
- Materials used for items made in Home Economics, Manual Arts and Art to be taken home.
- Workbooks for Commerce, TAFE, QCWT, Distance Education courses.
- Extra art diaries.

**END OF YEAR**

All resources issued to students are to be returned in good order to the Student Resource Scheme Office before the end of the students school year, namely the last day the student is required to attend school for the year. This allows staff time to prepare resources for the commencement of the next school year. Students who fail to return borrowed resources by the end of their current year will be charged $5 per item late fee.

Please note the last day will differ for different grades as the year end is staggered eg. Grade 12 finish mid November and their books are required on or before their last day.

**PRO RATA REFUND**

A refund of fees paid by parents is issued if students do not complete the school year which is 40 weeks on a pro rata basis ie weeks left in school year x fees.

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**STATE GOVERNMENT TEXTBOOK AND RESOURCE ALLOWANCE**

The Government Textbook Resource Allowance supports the scheme. These allowances are $111 per year for students in years 8, 9, 10, and $242 for those in senior years.

Membership of the scheme is voluntary.

Parents/carers not wishing to participate in the scheme shall inform the school by completing the Participation Agreement Form and returning it to the Student Resource Scheme Office. The parents/carers will be refunded the State Government Textbook and Resource allowance listed above BUT are then responsible for providing all textbooks, resources and consumables necessary for your student to engage with the curriculum, costs to cover school prepared materials and use of subject area equipment, ID cards and admission charges to the YMCA. A list of requirements can be obtained from the school on request.

**Please Note:**
Approximate costs for privately sourced prescribed textbooks needed are:
- Year 8-10 - $350,
- Year 11-12 - $350-$450

Students of families with outstanding fees may not be allowed to participate in school excursions.

Refunds from any cancelled excursions will be applied against any outstanding fees.

Discussions are held at the P & C Meetings in October/November on any matters relating to the Scheme. Parents are invited to attend these meetings.

**LOCKER HIRE: $25 per student per year**

Lockers will be offered to students as follows:
1. During issuing week lockers will be offered to all Year 11 & 12 students and Year 9 & 10 students on Behaviour Level 1 or 2.
2. Early in Term 1, depending on availability, lockers will be offered to Year 9 & 10 students on Behaviour Level 3.
3. Depending on availability Year 8 students on Behaviour Level 1 or 2 will be offered lockers in Semester 2.
4. For students to take up the offer of a locker full payment of current year fees, payment of any outstanding fees, locker hire fee and a completed Locker Agreement Form must have been received.

*PLEASE NOTE: LOCKERS ARE AN OPTIONAL EXTRA*

**UNIFORMS**

New uniform orders can be collected during issue week, from between 8.15 am and 3.30 pm.

**UNIFORM CLEARANCE**
New stock of previous school uniform available for purchase - below cost at $10 per item.

**ISSUING DAYS FOR 2014**

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<tr>
<th>January</th>
<th>20, 21, 22, 23, 24</th>
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<tbody>
<tr>
<td>Hours:</td>
<td>8.00am to 3.30 pm</td>
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**STANTHORPE STATE HIGH SCHOOL**

**STUDENT RESOURCE SCHEME**

Information Brochure

**2014**

Office Hours: 8:00AM to 3:30PM
Monday to Friday

Student Resource Scheme Office
Phone 07 4681 5813
During office hours.